

**Westmoreland County Tax Collection Committee (WCTCC)
Operating Board Meeting, Minutes
Monday, August 16, 2021**

Chairman Scott Sistik called the meeting to order. Roll call was taken with the following members present: Scott Sistik, Diane Heming, Caprice Mills, J. R. Dzurica, James Meyer, Dan Watson, Gregory Primm, Jan Shaw and Amanda Vresilovic. Attorney Lawrence Maiello and Diane Figg were by phone. A quorum was present.

Pledge of Allegiance.

Appointment of new Board Member. Caprice Mills **MOVED** to appoint Amanda Vresilovic to the WCTCC Operating Board to fill the vacancy of Paul Sroka; and James Dzurica **SECONDED**. No discussion. **Motion carried.**

Approval of Minutes. James Dzurica **MOVED** to approve the minutes of the Operating Board Meeting held on January 27, 2020, and Gregory Primm **SECONDED**. No discussion. **Motion carried.**

Approval of Bills.

Public Comment. For the record there was no public comment presented at the meeting.

Treasurer's Report. A discussion was held as to the need for an assessment for the PSDs in 2022. Greg Primm **MOVED** to approve the assessment for the PSD's. James Dzurica **SECONDED**. **Motion carried.**

Jan Shaw **MOVED** to approve the treasurer's report. Gregory Primm **SECONDED**. No discussion. **Motion carried.**

Solicitor's Report.

Jan Shaw **MOVED** to approve the solicitor's report. Gregory Primm **SECONDED**. No discussion. **Motion carried.**

Committee Reports. No reports.

Open Board Discussion. A discussion about the continuation of the Berkhemier contract or the possibility to do a full RFP for the collections of the Westmoreland Taxing District. Delinquent collections was a concern to some of the board members.

Diane Heming **MOVED** to approve Berkheimer for a 3 year extension. Greg Primm **SECONDED**. **Motion not carried.**

**7 nays 3 yays. Scott Sistik, Y - Diane Heming, N - Diane Figg, N - Jan Shaw, N
Dan Watson, N - Jim Meyer, N - James Dzurica, N - Amanda Vresilovic, N - Caprice Mills, Y -
Greg Primm, Y.**

Caprice Mills **MOVED** to recommend to the full WCTCC a 1 year extension of the current Berkheimer contract and doing a full RFP in the beginning of 2022. James Dzurica **SECONDED**. **Motion carried.**

Adjournment. James Dzurica **MOVED** to adjourn the meeting. Jan Shaw **SECONDED**.

Respectfully Submitted,

Caprice Mills
WCTCC Operating Board Secretary
& Open Records Officer